

MEMORANDUM

Date: October 29, 2020

To: Public School Superintendents
Public School Business Administrators
Public School Business Transportation Supervisors/Coordinators
Nonpublic School Administrators
Charter/Renaissance School Administrators
NJ Approved Private Schools for the Disabled
Bus Contractors

From: Dan Del Vecchio

Re: **UPDATE-2020-2021 Transportation during emergencies/inclement weather**

The following information is for CCESC contracted transportation for closures due to emergencies **INCLUDING COVID 19**, or inclement weather. It applies to all public, vocational, charter, renaissance, nonpublic and private schools.

- **For COVID-19 notices**, schools/districts **MUST** notify the bus company and the **CCESC**.
- For weather related closings, all students will be transported to their respective schools unless the school or district designee notifies the bus company. Bus companies should know by **5:00 AM** that schools are closed. If a bus leaves the yard, fair and appropriate charges will be incurred by the school district.
- **If a school district is closed, students from that district will not be transported, regardless of the destination school (private, vocational, charter, nonpublic, choice, etc.).**
- **SEE CHART BELOW FOR TRANSPORTATION SCENARIOS.**

The following procedures will be in effect to implement the directives above.

- If a destination school/district is closed or on delayed opening, the destination school/district designee has the responsibility to call all bus companies transporting their students and advise them accordingly. Bus companies will adjust their schedule to accommodate the closing or delayed opening at the destination school.
- If a student's resident school district is closed and the destination school is open, students from the resident school district will **not** be transported. Bus companies have responsibility to identify the status of resident school districts and adjust

schedules accordingly. For bus routes transporting students from multiple resident school districts, buses are to be cancelled only if all resident school districts on the route are closed.

- Early dismissals will be communicated by the school/district designee to the bus companies servicing their schools.

For Camden City: CCSD Administration will notify the Commission of closings. The Commission will notify the bus companies. All other information above applies.

CCESC Transportation Scenarios For Emergency Closings		District/School of Attendance		
		Open	Closed	Delayed
District of Residence	Open	Regular Transportation	No Transportation	Delayed Transportation
	Closed	No Transportation	No Transportation	No Transportation
	Delayed	Delayed Transportation	No Transportation	Delayed Transportation

Bus Companies: For consolidated routes covering multiple districts/schools/municipalities: If ANY district/school of residence on the route is DELAYED, the route will operate on a delayed opening based on the LATEST delay, even if ANY district of residence or attendance is open on time. It is the responsibility of the district/school of attendance to notify their students on the route.

Schools/Districts: It is your responsibility to notify the bus companies (except Camden City). All districts notify YOUR STUDENTS of your closing/delayed opening/early dismissal status.

Camden County Educational Services Commission will update route information weekly during the winter for those schools/districts that have students from multiple districts of residence on a consolidated route. It is the responsibility of the school/district to develop a student notification for those routes.

Example 1: Route 123, School of Attendance: YALE @ Medford Memorial				
Name	Resident District	Resident District Status	School of Attendance	Transportation
Student 1	Audubon	Open	Delayed 2 hours	Delayed 2 hours
Student 2	Collingswood	Delayed 1.5 hours	Delayed 2 hours	Delayed 2 hours
Student 3	Haddon Heights	Closed	Delayed 2 hours	NONE
Student 4	Lawnside	Delayed 2 hours	Delayed 2 hours	Delayed 2 hours
Student 5	Winslow	Closed	Delayed 2 hours	NONE
Student 6	Atco	Open	Delayed 2 hours	Delayed 2 hours
Example 2: Route 456, School of Attendance: Paul VI HS				
Name	Resident District	Resident District Status	School of Attendance	Transportation
Student 1	Winslow	Open	Open	Delayed 2 hours
Student 2	Lindenwold	Delayed 1.5 hours	Open	Delayed 2 hours
Student 3	Voorhees	Delayed 2 hours	Open	Delayed 2 hours
Student 4	Voorhees	Delayed 2 hours	Open	Delayed 2 hours
Student 5	Somerdale	Closed	Open	NONE
Student 6	Haddonfield	Open	Open	Delayed 2 hours