

# CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION

## MINUTES OF SEPTEMBER 2, 2009

Meeting Opened: The regular meeting of the Camden County Educational Services Commission was called to order at 7:30 p.m. on Wednesday, September 2, 2009 by Mrs. Miller, President.

Flag Salute: Everyone participated in the pledge of allegiance.

Public Announcement: In accordance with the Open Public Meetings Act, the Camden County Educational Services Commission has caused notice of the meeting to be posted as follows:

- a. transmitted to the Courier Post and Record Breeze
- b. transmitted to the County Clerk's office
- c. posted at the Commission office

Roll Call: Those members in attendance at the time of roll call included: Mr. Souza, Ms. Storer, Mr. Weyland, Dr. Teichman, Mrs. Miller, Mr. Kammler, Mr. Reeder and Mr. Nelson.

Also present were Mr. Schwartz, Superintendent, Ms. Boston, Board Secretary, Dr. Sorce, Director of Instruction and Mr. Schmoll, our Solicitor.

The following members informed us before the meeting that they would not be attending: Mrs. Walsh, Ms. de Haan, Ms. Soulos, Ms. Chudd and Ms. Costello.

Minutes: Motion by Dr. Teichman, seconded by Mr. Reeder and approved by roll call vote of 6 yes, 0 no, and 2 abstain (Ms. Storer, Mr. Kammler) to approve the minutes of the August 5, 2009 Board meeting.

Motion by Mr. Reeder, seconded by Mr. Souza and approved by roll call vote of 6 yes, 0 no, and 2 abstain (Ms. Storer, Mr. Kammler) to approve the closed session minutes of the August 5, 2009 meeting.

MINUTES OF SEPTEMBER 2, 2009 CONTINUED

Board Secretary's  
Report:

Motion by Dr. Teichman, seconded by Mr. Souza and unanimously approved by roll call vote to approve the Board Secretary's Report as of July 31, 2009, which includes the following line item changes.

TRANSFERS:

WHITE HORSE ACADEMY:			
FROM:	11-000-291-270-35-351	HEALTH BENEFITS	2,500.00
TO:	11-000-291-220-35-351	SOCIAL SECURITY	
PL 192-193:			
FROM:	20-505-200-590-10-104	OTHER PURCHASED SERVICES	12,500.00
TO:	20-505-200-600-10-104	SUPPORT SERVICES:SUPPLIES	

INCREASE:

REVENUE	20-4411-0203	NCLB PRIOR YEAR	91,186.93
	20-231B-100-100-20-203	SUPPORT SERVICE SALARIES	26,998.33
	20-231B-100-300-20-203	PURCH. PROF./TECH. SERVICES	12,114.68
	20-231B-200-200-20-203	BENEFITS	3,772.92
	20-231B-100-600-20-203	SUPPLIES	12,000.00
	20-231B-400-732-20-203	EQUIPMENT	36,301.00
REVENUE	20-1990-002	NJSBAIG SAFETY GRANT	4,254.00
	20-002-200-300-01-013	PURCH. PROFESS. & TECH SERVICES	1,600.00
	20-002-200-600-01-013	SUPPLIES	2,654.00
REVENUE	10-1950-0250	PURCHASE ED. SERVICES *	122,625.00
	11-000-216-100-25-253	SPEECH/SIGN LANGUAGE	50,000.00
	11-000-218-104-25-253	GUIDANCE COUNSELOR	9,700.00
	11-000-291-220-25-253	SOCIAL SECURITY	4,600.00
	11-000-291-250-25-253	UNEMPLOYMENT COMPENSATION	275.00
	11-000-291-260-25-253	WORKERS' COMPENSATION	550.00
	11-000-291-231-25-253	TPAF REIMBURSEMENT	8,900.00
	11-000-291-270-25-253	HEALTH BENEFITS/WAIVERS	20,000.00
	11-000-217-100-25-254	ONE ON ONE AIDE	18,045.00
	11-000-291-220-25-254	SOCIAL SECURITY	1,400.00
	11-000-291-250-25-254	UNEMPLOYMENT COMPENSATION	80.00
	11-000-291-260-25-254	WORKERS' COMPENSATION	175.00
	11-000-291-270-25-254	HEALTH BENEFITS/WAIVERS	8,900.00
REVENUE	10-1320-0053	GAP - REGULAR YEAR TUITION	
	11-000-221-102-05-053	SUPERVISORS SALARIES	4,040.00
REVENUE	10-1320-0054	GAP - ESY TUITION	
	11-000-221-102-05-054	SUPERVISORS SALARIES	778.00

\* description change

MINUTES OF SEPTEMBER 2, 2009 CONTINUED

Board Secretary's  
Report (cont'd):

DECREASES:

REVENUE	10-1320-0058	WHITE HORSE LEARNING CTR - CLEMENTON- ESY	24,735.00
	11-214-100-800-05-058	OTHER OBJECTS	1,500.00
	11-000-221-102-05-058	SUPERVISORS SALARIES	2,550.00
	11-000-262-441-05-058	RENT	960.00
	11-214-100-101-05-058	TEACHERS SALARIES	10,925.00
	11-214-100-106-05-058	INSTRUCTIONAL AIDES' SALARIES	2,500.00
	11-214-100-610-05-058	CENT. SERV.:SUPPLIES	200.00
	11-000-270-512-05-058	FIELD TRIP TRANSPORTATION	300.00
	11-000-216-100-05-058	RELATED SERVICES SALARIES	1,900.00
	11-000-216-320-05-058	RELAT. SER. PURCH. ED. SERV.	2,400.00
	11-000-291-220-05-058	SOCIAL SECURITY	1,200.00
	11-000-291-250-05-058	UCC	100.00
	11-000-291-260-05-058	WORKERS' COMP.	200.00
REVENUE	10-1320-0057	WHITE HORSE LEARNING CTR - CLEMENTON	184,520.00
	11-214-100-101-05-057	TEACHERS SALARIES	73,000.00
	11-214-100-106-05-057	INSTRUCTIONAL AIDES' SALARIES	16,800.00
	11-214-100-610-05-057	CENT. SERV.:SUPPLIES	4,500.00
	11-214-100-800-05-057	OTHER OBJECTS	10,000.00
	11-000-221-102-05-057	SUPERVISORS SALARIES	12,600.00
	11-000-262-441-05-057	RENT	4,770.00
	11-000-270-512-05-057	FIELD TRIP TRANSPORTATION	500.00
	11-000-216-100-05-057	RELATED SERVICES SALARIES	12,500.00
	11-000-216-320-05-057	RELAT. SER. PURCH. ED. SERV.	14,200.00
	11-000-291-220-05-057	SOCIAL SECURITY	1,350.00
	11-000-291-241-05-057	PERS	1,700.00
	11-000-291-250-05-057	UCC	600.00
	11-000-291-260-05-057	WORKERS' COMP.	1,000.00
	11-000-291-270-05-057	HEALTH BENEFITS	31,000.00
REVENUE	20-3232-0100	PL 192-193	427,702.00
	20-500A-200-890R-10-100	REIMBURSEMENT TO DISTRICTS	297,189.00
	20-505-400-732-10-104	NON-INSTRUCTIONAL EQUIPMENT	130,513.00

MINUTES OF SEPTEMBER 2, 2009 CONTINUED

Certification: Motion by Dr. Teichman, seconded by Mr. Reeder and unanimously approved by roll call vote to accept the following resolution:

BE IT HEREBY RESOLVED, to approve the certification by Noreen Boston, Board Secretary, that as of July 31, 2009 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2:11(c)3.

Correspondence: The following resolutions have been returned from districts that have elected a Board Member or Superintendent to serve as their alternate representative to the Camden County Educational Services Commission:

<u>District</u>	<u>Alternate Representative</u>
Clementon	William Weyland
Pine Hill	Joseph Keyek

Mr. Schwartzer introduced Mr. Weyland who is the alternative representative from the Clementon School District. Mrs. Miller welcomed him to the meeting. Mr. Schwartzer spoke about his goals of going paperless by use of e-mail to send agendas to the Board Members. A discussion ensued.

Public Discussion: There was no public discussion.

SUPERINTENDENT'S REPORT

Amended Reappointment: Motion by Mr. Kammler, seconded by Dr. Teichman and unanimously approved by roll call vote to accept the Superintendent's recommendation to amend the reappointment of Rosemary Stevens from full time teacher in the PL 192-193 program to part time teacher (0.4 FTE) in the PL 192-193 program, part time teacher (0.4 FTE) at Assumption School and part time teacher (0.2 FTE) at Politz School contingent upon a contract with the Cherry Hill and Waterford School Districts.

MINUTES OF SEPTEMBER 2, 2009 CONTINUED

SUPERINTENDENT’S REPORT (CONTINUED)

Instructional Assistants:

Motion by Mr. Kammler, seconded by Dr. Teichman and unanimously approved by roll call vote to accept the Superintendent’s recommendation to approve employment contracts for the following Instructional Assistants effective September 1, 2009 to June 30, 2010 contingent upon approval of contracts with the school districts listed to provide instructional assistants services. Salaries to be prorated depending upon start date.

<b>Name</b>	<b>FTE</b>	<b>Salary</b>	<b>Benefits</b>	<b>School</b>	<b>District</b>
Giselle Byrd	1.0	\$16,464	Y	Camden Catholic	Cherry Hill
Eileen Ziegler	0.8	\$12,312	Y	Resurrection	Cherry Hill
Sumathy Karra	0.6	\$9,558	N	Resurrection	Cherry Hill
Susan Alesandrelli	0.5	\$7,560	N	Kings Christian	Cherry Hill
Linda McAleer	1.0	\$15,930	Y	Holy Name	Camden City
William Keane	0.5	\$7,965	N	Kings Christian	Cherry Hill
Linda Furman	1.0	\$18,590	Y	St. Teresa/ John Paul II	Runnemed/ Stratford
Theresa DePasquale	1.0	\$17,351	Y	Christ the King/ John Paul II	Haddonfield/ Stratford
Lisa Murphy	1.0	\$16,464	Y	OL Hope	Gloucester Twp.
Ann Marie Walmsley	1.0	\$15,090	Y	Erial Christian	Gloucester Twp.
Doris Clayton	0.6	\$9,558	N	Resurrection	Cherry Hill
Elissa Davis	1.0	\$14,850	Y	Kings Christian	Cherry Hill
Sandra Holtzin	1.0	\$15,930	Y	Holy Name	Camden City
Beverly Gerhart	1.0	\$16,486	Y	OL Hope	Gloucester Twp.
Michelle Florich	1.0	\$14,850	Y	OL Hope	Gloucester Twp.

Employment Contract:

Motion by Mr. Kammler, seconded by Dr. Teichman and unanimously approved by roll call vote to accept the Superintendent’s recommendation to appoint and approve an employment contract for Tammy Hardy as a Site Education Supervisor at the Camden County Youth Center at an annual salary of \$75,000 plus benefits effective September 16, 2009 to June 30, 2010.

Leave of Absence:

Motion by Mr. Kammler, seconded by Dr. Teichman and unanimously approved by roll call vote to accept the Superintendent’s recommendation to approve leave under the provisions of the Federal Family Medical Leave Act for Employee # 242 from September 9, 2009 to September 21, 2009 contingent upon receipt and acceptance of the Certification of Health Care Provider.

Emergent Hiring:

Motion by Mr. Kammler, seconded by Dr. Teichman and unanimously approved by roll call vote to accept the Superintendent’s recommendation to approve emergent hiring applications for the following staff.

Eileen Ziegler	Sumathy Karra	Susan Alesandrelli
Linda McAleer	Tammy Hardy	William Keane
Doris Clayton	Elissa Davis	Sandra Holtzin
Michelle Florich		

MINUTES OF SEPTEMBER 2, 2009 CONTINUED

SUPERINTENDENT'S REPORT (CONTINUED)

Workshops/  
Conferences:

Motion by Mr. Kammler, seconded by Dr. Teichman and unanimously approved by roll call vote to accept the Superintendent's recommendation to approve staff attendance at the workshops and conferences and related travel expenses as presented in Attachment A sent to members and appended to these minutes.

<b>Travel Date</b>	<b>Event</b>	<b># of Employees</b>	<b>Cost</b>
9/24/2009	Mentor Teacher Trng.	1	\$120

District Contracts:

Motion by Mr. Kammler, seconded by Dr. Teichman and unanimously approved by roll call vote to accept the Superintendent's recommendation to approve contracts with the following school districts to provide the services listed during the 2009-2010 school year. Amounts listed are annual costs and will be prorated depending upon start date of services.

<b>District</b>	<b>Service</b>	<b>Amount</b>
Cherry Hill	Instructional Assistants(s)	\$192,220
Cherry Hill	Teachers(s)	\$ 15,850
Camden City	Teachers(s)	\$ 31,700
Runnemede	Instructional Assistant(s)	\$ 20,595
Gloucester Twp.	Instructional Assistant(s)	\$137,300
Haddonfield	Instructional Assistant(s)	\$ 20,595

OT/PT Services:

Motion by Mr. Kammler, seconded by Dr. Teichman and unanimously approved by roll call vote to accept the Superintendent's recommendation to approve a contract with the Cherry Hill and Stratford School Districts to provide occupational and physical therapy services for the 2009-2010 school year at the previously established rates.

Rehab Connection  
Contract:

Motion by Mr. Kammler, seconded by Dr. Teichman and unanimously approved by roll call vote to accept the Superintendent's recommendation to approve a contract with Rehab Connection PC to provide occupational and physical therapy services at rates of \$96 and \$95 per hour effective September 1, 2009 to June 30, 2010.

Leave of Absence:

Motion by Mr. Kammler, seconded by Dr. Teichman and unanimously approved by roll call vote to accept the Superintendent's recommendation to approve leave under the provisions of the Federal Family Medical Leave Act for Employee # 287 from September 15, 2009 to October 27, 2009 (estimated) contingent upon receipt and acceptance of the Certification of Health Care Provider.

MINUTES OF SEPTEMBER 2, 2009 CONTINUED

SUPERINTENDENT'S REPORT (CONTINUED)

Amended Contract: Motion by Mr. Kammler, seconded by Dr. Teichman and unanimously approved by roll call vote to accept the Superintendent's recommendation to amend the reappointment of Deborah Ribeiro from full time teacher in the PL 192-193 program to part time teacher (0.1 FTE) in the PL 192-193 program, part time teacher (0.5) at Holy Name School, and part time teacher (0.4 FTE) at St. Cecilia School contingent upon a contract with the Camden School District.

Practicum

Experiences: Motion by Mr. Kammler, seconded by Dr. Teichman and unanimously approved by roll call vote to accept the Superintendent's recommendation to approve Adrienne Capone for practicum experiences in the PL 192-193 program for the 2009-2010 school year under the supervision of Jeanne Opeil-Kernoschak, Supervisor of Special Services.

Substitute Teacher: Motion by Mr. Kammler, seconded by Dr. Teichman and unanimously approved by roll call vote to accept the Superintendent's recommendation to approve Stuart Slattery as a substitute teacher for the 2009-2010 school year at the previously established rate.

OT/PT Services: Motion by Mr. Kammler, seconded by Dr. Teichman and unanimously approved by roll call vote to accept the Superintendent's recommendation to approve contracts with the Voorhees and Sterling Regional School Districts to provide occupational and physical therapy services for the 2009-2010 school year at the previously established rates.

Prepayment of  
Principal:

Motion by Mr. Kammler, seconded by Dr. Teichman and unanimously approved by roll call vote to accept the Superintendent's recommendation to approve a prepayment of principal in the amount of \$275,000 on lease #40031080 at TD Bank contingent upon a revised amortization schedule reflecting said prepayment and with no change to the terms of the loan including interest rate, level debt service payments, payment dates, and length.

Capital Project:

Motion by Mr. Kammler, seconded by Dr. Teichman and unanimously approved by roll call vote to accept the Superintendent's recommendation to approve the development of the following other capital project including the preparation of all plans, specifications, drawings and necessary bid related documents by Garrison Architects and to submit the capital project to the state for approval. The Commission acknowledges that this is classified as an "other capital project" and that it will receive no debt service aid or school construction funding from the state for this project.

- Partial Roof Replacement and Replacement of Roof-Top HVAC Unit at CCESC Administration Building

MINUTES OF SEPTEMBER 2, 2009 CONTINUED

SUPERINTENDENT’S REPORT (CONTINUED)

Advertise for bids: Motion by Mr. Kammler, seconded by Dr. Teichman and unanimously approved by roll call vote to accept the Superintendent’s recommendation to advertise for bids for the following capital project.

- Partial Roof Replacement and Replacement of Roof-Top HVAC Unit at CCEC Administration Building

Information Items: Mr. Schwartzer reported the following:

- Enrollment Updates:

Gibbsboro Preschool - ESY	8
Gibbsboro Preschool– 2009-2010	7
White Horse Academy – 2009-2010	7

Old Business: There was no old business.

New Business: There was no new business.

COMMITTEE REPORTS

Transportation: A complete list of all quotes received for temporary routes was sent to members with their agendas and is contained in the minute book. Motion by Mr. Nelson, seconded by Dr. Teichman, and unanimously approved by roll call vote to award temporary routes as per quotes received to the following contractors, which represents the lowest quote received until the time of bidding:

<b>Rte.</b>	<b>Destination</b>	<b>Contractor</b>	<b>Per Diem Amount</b>	<b>Ext.</b>
713	CP Center	Holcomb	\$186.00	\$1.00
716	YALE	EnRoute	175.00	2.00
717	Child Dev. Ctr	Holcomb	186.00	1.00
719	Eastern H.S.	First Student	59.00	1.00

MINUTES OF SEPTEMBER 2, 2009 CONTINUED

COMMITTEE REPORTS (CONTINUED)

Joint Transportation  
Agreements:

Motion by Mr. Nelson, seconded by Dr. Teichman and unanimously approved by roll call vote to approve the following Joint Transportation Agreements for the 2009-2010 school year:

A Joint Transportation Agreement between C.C.E.S.C. as host and Gloucester County Special Services Board of Education for the 2009-2010 school year to transport one of their students to Bancroft School for the proportionate share of the route cost.

A Joint Transportation Agreement between C.C.E.S.C. as host and Freehold Borough Board of Education for the 2009-2010 school year to transport one of their students to Durand School for the proportionate share of the route cost.

Finance:

There was no finance report.

Policy:

Motion by Ms. Storer, seconded by Dr. Teichman and unanimously approved by roll call vote to accept the following resolution:

RESOLUTION TO ADOPT POLICY

RESOLVED that Policy 3436, Personal Leave – Teaching Staff, and Policy 4436, Personal Leave – Support Staff, are hereby adopted, and

BE IT FURTHER RESOLVED that all corresponding bylaws, policies and regulations heretofore adopted by the Board of Directors of the Camden County Educational Services Commission and inconsistent with the bylaws, policies and regulations hereby adopted are hereby rescinded, and

BE IT FURTHER RESOLVED that any bylaw, policy, regulation or part thereof is judged to be inconsistent with law or inoperative by a court of competent jurisdiction or is invalidated by a policy or contract duly adopted by this Board, the remaining bylaws, policies, regulations and parts thereof shall remain in full effect.

Personnel/  
Negotiations:

Mrs. Miller reported that negotiations would start this year.

Education:

No report.

Insurance:

No report.

Future Programs/  
In Services:

No report.

Facilities:

No report.

MINUTES OF SEPTEMBER 2, 2009 CONTINUED

Bills Payable: Motion by Mr. Nelson, seconded by Mr. Reeder and unanimously approved by roll call vote to approve the list of bills payable during the month of September as presented.

Motion by Mr. Reeder, seconded by Ms. Storer and unanimously approved by roll call vote to approve to pay PO #7701-09 Vanguard Modular for the St. Rose Trailer during the month of September after architect approval to be ratified at the October meeting.

Public Comments: There were no public comments.

Board Comments: Mrs. Miller thanked all members for attending the meeting.

Closed Session: Motion by Mr. Reeder, seconded by Ms. Storer and unanimously approved by roll call vote to approve the following resolution:

BE IT HEREBY RESOLVED, to enter into closed executive session to discuss personnel matters.

Closed session began at 7:52 p.m.

Motion by Mr. Kammler, seconded by Mr. Reeder and unanimously approved by roll call vote to reopen the meeting to the public at 8:00 p.m.

Adjournment: Motion by Dr. Teichman, seconded by Mr. Reeder and unanimously approved by roll call vote to adjourn the meeting at 8:02 p.m.

Respectfully submitted,

Noreen Boston  
Board Secretary