

## CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION

### MINUTES OF APRIL 7, 2010

- Meeting Opened: The regular monthly meeting of the Camden County Educational Services Commission was called to order at 7:30 P.M. on April 7, 2010 by Mrs. Miller, Board President.
- Flag Salute: Everyone participated in the pledge of allegiance.
- Public Announcement: In accordance with the Open Public Meetings Act, the Camden County Educational Services Commission has caused notice of the meeting to be posted as follows:
- a. transmitted to the Courier Post and Record Breeze
  - b. transmitted to the County Clerk's office
  - c. posted at the Commission office and website
- Roll Call: Those members in attendance at the time of roll call included: Mr. Souza, Ms. Ellis (alternate), Ms. de Haan, Ms. Soulos, Mr. Campbell (alternate), Ms. Miller, Mr. Mann (alternate), Mrs. Walsh, Ms. Gibbs-Smith, Mr. Kammler, Ms. Cronce and Mr. Nelson. Also in attendance were Mr. Schwartzer, Superintendent, Dr. Sorce, Director of Instruction, Ms. Boston, Board Secretary and Mr. Schmoll, our Solicitor.
- The following members informed us prior to the meeting that they would not be able to attend: Ms. Storer, Dr. Teichman, Mr. Lalli, Ms. Chudd, Mr. Rafferty and Ms. Costello.
- Minutes: Motion by Mr. Kammler, seconded by Ms. de Haan and approved by a roll call vote of 8 yes, 0 no, 4 abstain (Ms. Ellis, Mr. Campbell, Mr. Mann, Ms. Soulos) to approve the minutes of the March 3, 2010 Board meeting.
- Motion by Mr. Kammler, seconded by Mr. Souza and approved by a roll call vote of 8 yes, 0 no, 4 abstain (Ms. Ellis, Mr. Campbell, Mr. Mann, Ms. Soulos) to approve the closed session minutes of the March 3, 2010 Board meeting.

MINUTES OF APRIL 7, 2010 CONTINUED

Board Secretary's  
Report:

Motion by Mrs. Walsh, seconded by Mr. Souza, and unanimously approved by roll call vote to approve the Board Secretary's report as of February 28, 2010, which includes the following necessary line item changes.

REVENUE	20-3232-0100	PL 192-193	68,319.00
20-500A-200-890R-10-100	REIMBURSEMENT TO DISTRICTS		

TRANSFER:

FROM:	20-451A-200-100-20-206	SUPPORT SERVICES SALARIES	160.00
TO:	20-451A-100-600-20-206	INSTRUCTIONAL SUPPLIES	

FROM:	11-000-291-270-01-012	HEALTH BENEFITS	1,571.00
TO:	11-000-291-241-01-012	PERS	

Certification:

Motion by Ms. de Haan, seconded by Ms. Cronce and unanimously approved by roll call vote to accept the following resolution:

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of February 28, 2010, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Camden County Educational Services Commission pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending February 28, 2010 as follows:

Increased - PL 192-193 \$68,319.00

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Camden County Educational Services Commission certifies that as of February 28, 2010 and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MINUTES OF APRIL 7, 2010 CONTINUED

Correspondence: Mr. Schwartzer reported on an e-mail that we received from Dr. Rita Hanna, Camden County Interim School Business Administrator concerning our 2010-2011 budget. Dr. Hanna reported that Mrs. Nicolosi, Camden County Superintendent, is recommending that the Commission's fund balance in the 2010-2011 budget be reduced to two percent. Dr. Hanna wrote that as indicated in the budget guidelines school districts are required to maintain a two-percent or below fund balance each year. Mrs. Nicolosi will not approve the Commission's budget until we provide a plan for the reduction of our fund balance. Mr. Schwartzer reported that we have researched the guidelines and spoken to our Auditor and Solicitor. The guideline is not applicable to ESCs as per statute. He stated that we plan on meeting with the County office to discuss a plan to reduce our fees and fund balance. He stated that we must have a sufficient cash flow and 2% fund balance would not be sufficient. Mr. Schwartzer said he will report to the board on the meeting and its outcome.

Public Discussion: There was no public discussion.

SUPERINTENDENT'S REPORT

Employment  
Contract: Motion by Mrs. Walsh, seconded by Ms. Soulos and unanimously approved by roll call vote to accept the Superintendent's recommendation to appoint and approve an employment contract for Robert Novella as maintenance staff at an annual salary of \$30,000 plus benefits effective April 16, 2010 to June 30, 2010.

Amended 2009/10  
CCYC Calendar: Motion by Mrs. Walsh, seconded by Ms. Soulos and unanimously approved by roll call vote to accept the Superintendent's recommendation to amend the 2009-2010 school calendar for Camden County Youth Center by adding June 25, 2010 as an instructional day.

Autism Speaks'  
Walk: Motion by Mrs. Walsh, seconded by Ms. Soulos and unanimously approved by roll call vote to accept the Superintendent's recommendation to approve the Commission's participation in Autism Speaks' Walk Now for Autism on May 22, 2010 and all related fund raising activities.

Homebound Instr.  
Providers: Motion by Mrs. Walsh, seconded by Ms. Soulos and unanimously approved by roll call vote to accept the Superintendent's recommendation to approve the Bridgeton Public School District as a homebound instruction provider for the 2009-2010 school year at the previously established rate.

MINUTES OF APRIL 7, 2010 CONTINUED

SUPERINTENDENT'S REPORT (CONTINUED)

Homebound Instr.  
Services:

Motion by Mrs. Walsh, seconded by Ms. Soulos and unanimously approved by roll call vote to accept the Superintendent's recommendation to approve contracts with the Pennsauken School and Eastern Regional High School Districts to provide homebound instruction services for the 2009-2010 school year at a rate of \$32 per hour.

Technology Plan:

Motion by Mrs. Walsh, seconded by Ms. Soulos and unanimously approved by roll call vote to accept the Superintendent's recommendation to approve and submit the Technology Plan for 2010-2013.

Bids for Partial  
Roof & HVAC  
Replacement:

On March 23, 2010, sealed bids were opened and read aloud for Partial Roof and HVAC Replacement. Following is a summary of bids received.

<b>Bidder</b>	<b>Bid Amount</b>
Gaudelli Brothers	\$118,400
McMullen Roofing	\$158,094
Alper Enterprises	\$99,800
Winchester Roofing	\$104,873
Northeast Union	\$106,775
D.A. Nolt	\$161,934

Motion by Mrs. Walsh, seconded by Ms. Soulos and unanimously approved by roll call vote to accept the Superintendent's recommendation to award a contract for Partial Roof and HVAC Replacement to Alper Enterprises at a cost of \$99,800.



MINUTES OF APRIL 7, 2010 CONTINUED

SUPERINTENDENT'S REPORT (CONTINUED)

Spring is officially here. In addition to spring break, this time of year means two things for the students at White Horse Academy. The end of the third marking period is quickly approaching along with report card conferences with parents and teachers. Of course, it is never too early to prepare our students for the NJASK assessments. Our students have begun a review of the Core Curriculum Content Standards to be sure they are well-prepared. The testing begins the last week in April with a make-up week the first week in May. Some of our home districts will be sending proctors during the regularly scheduled testing week. Others have opted to test their students during the make-up week.

After the testing we will be meeting with the sending districts as part of their Annual Review for next year's IEP. We look forward to seeing our eighth grade students move on to the next step of their education.

- The WHA suspension report for February 23, 2010 to March 26, 2010 is presented in Appendix A sent to the members and appended to these minutes.

Old Business: There was no old business discussed at this meeting.

New Business: There was no new business discussed at this meeting.

COMMITTEE REPORTS

Transportation: Motion by Ms. Gibbs-Smith, seconded by Ms. de Haan and unanimously approved by roll call vote to approve the list of transportation routes for renewal for the 2010-2011 school year. A complete list of all transportation routes for renewal for the 2010-2011 school year was sent to members and is appended to these minutes.

Finance: No report.

MINUTES OF APRIL 7, 2010 CONTINUED

COMMITTEE REPORTS CONTINUED

Policy: Motion by Mrs. Walsh, seconded by Ms. de Haan and unanimously approved by roll call vote to approve the First Reading of the policies listed:

0142.1 Nepotism  
0174 Legal Services  
0177 Professional Services  
1620 Administrative Employment Contracts  
5338 Diabetes Management  
5512.01 Harassment, Intimidation and Bullying  
5533 Pupil Smoking  
6360 Political Contributions  
6471 Commission Travel  
7434 Smoking on Commission Grounds  
8461 Reporting Violence, Vandalism, Alcohol and Other Drug Abuse  
9700 Special Interest Groups

Personnel/  
Negotiations: Mr. Schwartzer reported that after the board approved the resolution to join State Health Benefits a meeting was held with the teachers' association negotiation committee for a comparison of the state Health Plan and the plan we have now. He reported that we will meet again after we receive quotes from other carriers.

Education: No report.

Insurance: No report.

Future Programs/  
Services: No report.

Facilities: No report.

Bills Payable: Motion by Mrs. Walsh, seconded by Ms. Cronce and unanimously approved by roll call vote to approve bills submitted for payment during the month of April.

Public Comments: Mrs. Schlereth, Camden County Educational Services Education Association President, stated that she knows that everyone is busy with concerns at their districts but hopes to have negotiations started soon.

Board Comments: Mrs. Miller thanked everyone for attending tonight's meeting. Mr. Schwartzer reminded members to complete the Board Self-Evaluation. He also asked that when their boards reorganize to please serve on our board again. He thanked everyone for their support during the year.

MINUTES OF APRIL 7, 2010 CONTINUED

Closed Executive  
Session:

Motion by Ms. Gibbs-Smith, seconded by Mr. Kammler and unanimously approved by roll call vote to approve the following resolution:

BE IT HEREBY RESOLVED, to enter into closed executive session to discuss personnel/negotiation matters.

Closed session began at 7:45 p.m.

Motion by Ms. de Haan, seconded by Ms. Soulos and unanimously approved by roll call vote to reopen the meeting to the public at 8:05 p.m.

Adjournment:

Motion by Ms. Soulos, seconded by Ms. de Haan and unanimously approved to adjourn the meeting at 8:06 p.m.

Respectfully submitted,

Noreen W. Boston  
Board Secretary