

# CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION

## MINUTES OF MARCH 2, 2011

- Meeting Opened:** The regular meeting of the Camden County Educational Services Commission was called to order at 7:30 p.m. on Wednesday, March 2, 2011 by Mrs. Walsh, President.
- Flag Salute:** Everyone participated in the pledge of allegiance.
- Moment of Silence:** Mr. Schwartzter asked everyone to remain standing for a moment of silence at the passing of Eileen (Debbie) Schlereth. He commented on Debbie's career at the Commission, noting her 29 years of service made her the longest serving staff member in Commission history. He also noted that she was an excellent teacher and leader, and she will be greatly missed by her students and difficult to replace.
- Public Announcement:** In accordance with the Open Public Meetings Act, the Camden County Educational Services Commission has caused notice of the meeting to be posted as follows:
- a. transmitted to the Courier Post and Record Breeze
  - b. transmitted to the County Clerk's office
  - c. posted at the Commission office and the website
- Roll Call:** Those members in attendance at the time of roll call included: Mr. Johnston (alternate), Ms. de Haan, Ms. Soulos, Dr. Teichman, Mrs. Miller, Ms. Chudd, Mrs. Walsh, and Ms. Gibbs-Smith.
- Also present were Mr. Schwartzter, Superintendent, Ms. Boston, Board Secretary, and Dr. Sorce, Director of Instruction.
- Minutes:** Motion by Mrs. Miller, seconded by Dr. Teichman and unanimously approved by roll call vote of 7 yes, 0 no, 1 abstain (Mr. Johnston) to approve the minutes of February 2, 2011 Board meeting.
- Motion by Mrs. Miller, seconded by Dr. Teichman and unanimously approved by roll call vote of 7 yes, 0 no, 1 abstain (Mr. Johnston) to approve the closed session minutes of February 2, 2011 Board meeting.

MINUTES OF MARCH 2, 2011 CONTINUED

Board Secretary's  
Report:

Motion by Dr. Teichman, seconded by Ms. de Haan and unanimously approved by roll call vote to approve the Board Secretary's Report as of January 31, 2011, which includes the following line item changes.

INCREASES	REVENUE	10-1950-0250	PURCHASE ED. SERVICES	5,700.00
	11-240-100-101-25-252		ESL	

TRANSFERS:

FROM:	11-000-217-100-30-307	ONE ON ONE AIDE	6,400.00
TO:	11-000-218-104-30-307	OTHER PROGRAMS - COUNSELOR	

Certification:

Motion by Mrs. Miller, seconded by Dr. Teichman and unanimously approved by roll call vote to accept the following resolution:

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of January 31, 2011, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Camden County Educational Services Commission pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1.

In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending January 31, 2011 as follows:

Increased – Purchased Ed. Services \$5,700.00

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Camden County Educational Services Commission certifies that as of January 31, 2011 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Correspondence:

No correspondence.

## MINUTES OF MARCH 2, 2011 CONTINUED

Public Discussion: Pat Feriozzi, Vice President of the Teachers' Association, introduced herself. She thanked Mr. Schwartzer for his comments and thanked everyone for the flowers, cards and memorials in Eileen (Debbie) Schlereth's honor. She stated that she would be assuming the Presidency until an election is held.

Ms. Feriozzi spoke about Debbie Schlereth, who was a caring teacher and an inspiration to many.

Mr. Kammler arrived at 7:35 p.m.

### SUPERINTENDENT'S REPORT

Resignation: Motion by Mrs. Miller, seconded by Ms. Soulos and unanimously approved by roll call vote to accept the Superintendent's recommendation to accept the resignation of Patricia Nickerson, PL 192-193 teacher, effective July 1, 2011. Ms. Nickerson has been employed at the Commission since 1984 (27 years). Mr. Schwartzer thanked her for her service to the Commission.

Amended Appointment: Motion by Mrs. Miller, seconded by Ms. Soulos and unanimously approved by roll call vote to accept the Superintendent's recommendation to amend the appointment of Deborah Ribeiro from 0.709 FTE at Holy Name, St. Anthony Schools and Politz Day School and 0.091 FTE in the PL 192-193 Program to 0.909 FTE at Holy Name, St. Anthony Schools and Politz Day School and 0.091 FTE in the PL 192-193 Program at a prorated annual salary of \$48,089 plus benefits effective February 16, 2011 to June 30, 2011. Salary to be adjusted upon ratification of a bargaining agreement between the Camden County Educational Services Education Association and the Commission.

Employment Contract: Motion by Mrs. Miller, seconded by Ms. Soulos and unanimously approved by roll call vote to accept the Superintendent's recommendation to appoint and approve an employment contract for Arlene DeTone as a part time (0.8 FTE) teacher at Sacred Heart School three days per week and St. Anthony School one day per week at a prorated annual salary of \$38,551.00 with benefits effective March 16, 2011 to June 30, 2011. Salary to be adjusted upon ratification of a bargaining agreement between the Camden County Educational Services Education Association and the Commission.

Emergent Hiring: Motion by Mrs. Miller, seconded by Ms. Soulos and unanimously approved by roll call vote to accept the Superintendent's recommendation to approve emergent hiring applications for Arlene DeTone and Lisa Colon.

MINUTES OF MARCH 2, 2011 CONTINUED

SUPERINTENDENT'S REPORT (CONTINUED)

Extended Leave  
W/O Pay:

Motion by Mrs. Miller, seconded by Ms. Soulos and unanimously approved by roll call vote to accept the Superintendent's recommendation to approve an extended leave without pay for Employee #301 from March 21, 2011 to April 11, 2011 (estimated).

Workshops/  
Conferences:

Motion by Mrs. Miller, seconded by Ms. Soulos and unanimously approved by roll call vote to accept the Superintendent's recommendation to approve staff attendance at the workshops and conferences and related travel expenses as presented in Appendix A sent to members:

<b>Travel Date</b>	<b>Event</b>	<b># of Employees</b>	<b>Cost</b>
5/24&25/2011	NJTESOL/NJBE	1	\$189

CST Contract:

Motion by Mrs. Miller, seconded by Ms. Soulos and unanimously approved by roll call vote to accept the Superintendent's recommendation to approve a contract with Linda Ennis to provide Child Study Team services from September 1, 2010 to August 31, 2011 on an as needed per case basis at the previously established rates.

Contract:

Motion by Mrs. Miller, seconded by Ms. Soulos and unanimously approved by roll call vote to accept the Superintendent's recommendation to approve a contract with the following school district to provide the service listed during the 2010-2011 school year. Amount listed is an annual cost and will be prorated depending upon start date of service.

<b>District</b>	<b>Service</b>	<b>Amount</b>
Camden City	Teacher(s)	\$77,000

Contract:

Motion by Mrs. Miller, seconded by Ms. Soulos and unanimously approved by roll call vote to accept the Superintendent's recommendation to approve a contract with Haddon Heights School District to provide independent Child Study Team services for the 2010-2011 school year at the previously established rates.

Employment  
Contract:

Motion by Mrs. Miller, seconded by Ms. Soulos and unanimously approved by roll call vote to accept the Superintendent's recommendation to appoint and approve an employment contract for Lisa Colon as a full time teacher in the PL 192-193 Program at a prorated annual salary of \$47,889 with benefits effective March 16, 2011 to June 30, 2011. Salary to be adjusted upon ratification of a bargaining agreement between the Camden County Educational Services Education Association and the Commission.

MINUTES OF MARCH 2, 2011 CONTINUED

SUPERINTENDENT'S REPORT (CONTINUED)

Homebound  
Instructor: Motion by Mrs. Miller, seconded by Ms. Soulos and unanimously approved by roll call vote to accept the Superintendent's recommendation to approve Susan Lange as a homebound instructor for the 2010-2011 school year at the previously established rate.

Grant: Motion by Mrs. Miller, seconded by Ms. Soulos and unanimously approved by roll call vote to accept the Superintendent's recommendation to approve and submit an application for the Learning Forward Foundation Affiliate Grant.

Information Items: Mr. Schwartz reported the following:

- Enrollment Updates: Pine Hill Preschool 3
- Non-Fire Evacuation 2/18/2011 2:55  
Fire Drill 2/28/2011 1:25

Old Business: There was no old business.

New Business: There was no new business.

COMMITTEE REPORTS

Transportation  
Report: Motion by Ms. de Haan, seconded by Ms. Soulos and unanimously approved by roll call vote to rescind the transportation contract to STA for Route 322G, Paul IV High School previously approved on August 4, 2010 in the amount of \$159.95 per diem and a \$1.00 mileage extension.

Motion by Ms. de Haan, seconded by Ms. Soulos and unanimously approved by roll call vote to approve the revised transportation contract approved on August 4, 2010 to STA for Route 322G, Paul IV High School in the revised amount of \$159.00 and a .95 mileage extension.

Finance: No report.

MINUTES OF MARCH 2, 2011 CONTINUED

COMMITTEE REPORTS (CONTINUED)

Policy: Motion by Ms. de Haan, seconded by Ms. Soulos and unanimously approved by roll call vote to accept the Second Reading of the policies listed:

4434	Holidays
1140	Affirmative Action Program
1530	Equal Employment Opportunities
1550	Affirmative Action Program for Employment and Contract Practices
2260	Affirmative Action Program for School and Classroom Practices
6360	Political Contributions
6362	Contributions to Board Members and Contract Awards
8420	Emergency and Crisis Situations
8740	Bonding

Motion by Ms. de Haan, seconded by Ms. Soulos and unanimously approved by roll call vote to approve the following resolution:

**RESOLUTION TO ADOPT POLICY**

RESOLVED that Policy 4434, Holidays, Policy 1140, Affirmative Action Program, Policy 1530, Equal Employment Opportunities, Policy 1550, Affirmative Action Program for Employment and Contract Practices, Policy 2260, Affirmative Action Program for School and Classroom Practices, Policy 6360, Political Contributions, Policy 6362, Contributions to Board Members and Contract Awards, Policy 8420, Emergency and Crisis Situations, and Policy 8740, Bonding, are hereby adopted, and

BE IT FURTHER RESOLVED that all corresponding bylaws, policies and regulations heretofore adopted by the Board of Directors of the Camden County Educational Services Commission and inconsistent with the bylaws, policies and regulations hereby adopted are hereby rescinded, and

BE IT FURTHER RESOLVED that any bylaw, policy, regulation or part thereof is judged to be inconsistent with law or inoperative by a court of competent jurisdiction or is invalidated by a policy or contract duly adopted by this Board, the remaining bylaws, policies, regulations and parts thereof shall remain in full effect.

Personnel/  
Negotiations:

Mr. Schwartzer reported the negotiations meeting scheduled for last week was cancelled.

MINUTES OF MARCH 2, 2011 CONTINUED

COMMITTEE REPORTS (CONTINUED)

- Education: No report.
- Insurance: No report.
- Future Programs/  
Services: No report.
- Facilities: No report.
- Bills Payable: Motion by Dr. Teichman, seconded by Ms. Chudd and unanimously approved by roll call vote to approve the list of bills submitted for payment during the month of March as presented.
- Public Comments: There were no public comments.
- Board Comments: Mr. Schwartzer stated that Board evaluation packets were available and the Superintendent's evaluation is due.
- Closed Executive  
Session: Motion by Dr. Teichman, seconded by Ms. Soulos and unanimously approved by roll call vote to approve the following resolution:
- BE IT HEREBY RESOLVED, to enter into closed executive session to discuss personnel and legal matters.
- Closed session began at 7:40 pm.
- Motion by Ms. Chudd, seconded by Ms. de Haan and unanimously approved by roll call vote to reopen the meeting to the public at 8:15 pm.
- Termination: Motion by Mrs. Miller, seconded by Ms. Soulos and unanimously approved by roll call vote to accept the Superintendent's recommendation to terminate the employment of Lisa McIntosh Harris, CCYC instructional assistant, effective March 2, 2011.

MINUTES OF MARCH 2, 2011 CONTINUED

Resolution: Motion by Mrs. Miller, seconded by Ms. Soulos and unanimously approved by a vote of 8 yes, 1 no (Dr. Teichman) and 0 abstain to approve the following resolution:

WHEREAS, the Superintendent has submitted his resignation from employment effective on the close of business on June 30, 2011; and

WHEREAS, the New Jersey legislature is considering the enactment of pension reform legislation which will adversely impact upon the Superintendent's pension benefit if he is still employed as of the effective date of the legislation; now, therefore;

BE IT RESOLVED that in the event the legislation is enacted with an effective date prior to June 30, 2011, the Board hereby waives the contractual requirement that the Superintendent must give 60 days notification of resignation.

BE IT FURTHER RESOLVED that the Board hereby accepts the resignation of the Superintendent, to be effective on the date so designated by him but in no event beyond the close of business on June 30, 2011.

Adjournment: Motion by Mrs. Miller, seconded by Ms. de Haan and unanimously approved by roll call vote to adjourn the meeting at 8:17 p.m.

Respectfully submitted,

Noreen Boston  
Board Secretary