

CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION

MINUTES OF FEBRUARY 3, 2010

- Meeting Opened: The regular meeting of the Camden County Educational Services Commission was called to order at 7:30 p.m. on Wednesday, February 3, 2010 by Mrs. Walsh, Vice President.
- Flag Salute: Everyone participated in the pledge of allegiance.
- Public Announcement: In accordance with the Open Public Meetings Act, the Camden County Educational Services Commission has caused notice of the meeting to be posted as follows:
- a. transmitted to the Courier Post and Record Breeze
 - b. transmitted to the County Clerk's office
 - c. posted at the Commission office and on the website
- Roll Call: Those members in attendance at the time of roll call included: Mr. Borden, Ms. Viscome, Mr. Souza, Ms. Storer, Ms. Judge, Ms. de Haan, Ms. Soulos, Dr. Teichman, Ms. Warner, Mr. Lalli, Ms. Chudd, Mrs. Walsh, Mr. Austin, Ms. Gibbs-Smith, Mr. Doran, Ms. Costantini, Mr. Kammler, Ms. Costello, Ms. Cronce, Mr. Rigaut, Dr. Brown, Mr. Nelson and Mr. Magill. Also present were Mr. Schwartzer, Superintendent, Ms. Boston, Board Secretary, Dr. Sorce, Director of Instruction and Ms. Bland, representing our Solicitor.
- 2010-2011 Budget: Motion by Mr. Doran, seconded by Dr. Teichman and unanimously approved by roll call vote to approve the budget for the 2010-2011 school year and that the maximum total amount budgeted for travel related expenses in the 10-11 Commission budget is \$27,700 (\$1,700 in federal funds). Total budgeted for 09-10 is \$53,115 (\$15,115 in federal funds) and total funds spent in 09-10, as of December 31, 2009 is \$12,036.25.

MINUTES OF FEBRUARY 3, 2010 CONTINUED

CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION
Estimated Revenues

Account Number			Description	2010/11 Budget
10	1320	0053	Gibbs Preschool - Reg Year Tuition	\$213,750
10	1320	0054	Gibbs Preschool - ESY Tuition	\$27,680
10	1320	0351	WHA Tuition	\$291,400
10	1340	0201	CCYC Reimbursable	\$731,250
10	1420	0152	Transportation Contracted Services	\$13,260,000
10	1420	0153	Aid In Lieu of Transportation	\$1,170,000
10	1500	000	Investment Income	\$24,800
10	1950	0250	Purchased Educational Services	\$1,264,860
10	1950	0301	Home Instruction Services	\$64,650
10	1950	0302	CST Evaluation Services	\$35,000
10	1950	0304	Cooperative Purchasing Services	\$10,000
10	1950	0305	Professional Development Services	\$10,000
10	1950	0307	Related Services	\$95,940
20	4411	0202	Title I - Current Year	\$147,355
20	3232	0100	PL 192-193	\$6,286,701
			TOTALS	\$23,633,386

MINUTES OF FEBRUARY 3, 2010 CONTINUED

CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION
Budget Summary by Location

Location: 01 Central Office

01-011 Salaries

Account Number						Description	2010/11 Budget
Fd	SP	Fn	Ob	Lo	CP		
11	000	221	102	01	011	Supervisors' Salaries	\$7,800
11	000	221	104	01	011	Dir. of Instruction Salaries	\$4,100
11	000	230	100	01	011	Gen. Admin.: Salaries	\$16,350
11	000	251	100	01	011	Central Services Salaries	\$102,300

01-012 Benefits

Account Number						Description	2010/11 Budget
Fd	SP	Fn	Ob	Lo	CP		
11	000	291	220	01	012	Social Security	\$16,300
11	000	291	241	01	012	TPAF/PERS	\$21,300
11	000	291	250	01	012	Unemployment Compensation	\$650
11	000	291	260	01	012	Workers' Compensation	\$2,100
11	000	291	270	01	012	Health Benefits	\$99,100
11	000	291	290	01	012	Other Benefits	\$100

MINUTES OF FEBRUARY 3, 2010 CONTINUED

2010-2011 BUDGET CONTINUED

01-013 Business - 1

Account Number						Description	2010/11 Budget
Fd	SP	Fn	Ob	Lo	CP		
11	000	221	580	01	013	Imp. Instr.: Travel	\$5,000
11	000	221	800	01	013	Imp. Instr.: Other Objects	\$150
11	000	230	331	01	013	Legal Services	\$10,000
11	000	230	332	01	013	Audit Fees	\$4,100
11	000	230	339	01	013	Gen. Adm.: Oth. Prof. Services	\$8,000
11	000	230	530	01	013	Communications/Telephone	\$11,000
11	000	230	580	01	013	Gen. Adm.: Travel	\$5,000
11	000	230	590	01	013	Gen. Adm.: Oth. Purch. Services	\$9,000
11	000	230	890	01	013	Gen. Adm.: Misc. Expenses	\$700
11	000	251	592	01	013	Cent. Serv.: Travel/Misc.Prch.Srv.	\$5,000
11	000	263	420	01	013	Care & Upkeep of Grounds	\$3,000
11	000	251	610	01	013	Cent. Serv.: Supplies	\$15,000
11	000	251	832	01	013	Interest: Lease Purch. Agreements	\$60,000
11	000	251	890	01	013	Cent. Serv.: Misc. Expenses	\$5,000
11	000	252	340	01	013	Adm. Tech.: Technical Services	\$15,000
11	000	262	420	01	013	Oper./Maint.: Clean,Repair,Maint.	\$11,000
11	000	262	490	01	013	Water/Sewer	\$1,500
11	000	262	520	01	013	Insurance	\$8,000
11	000	262	610	01	013	Oper./Maint.: Supplies	\$1,000
11	000	262	621	01	013	Natural Gas	\$5,000
11	000	262	622	01	013	Electricity	\$11,000
Location: 01 Central Office Totals							\$463,550

MINUTES OF FEBRUARY 3, 2009 CONTINUED

2010-2011 BUDGET CONTINUED

Location: 05 White Horse Learning Centers

05-053 GAP - Reg Year

Account Number						Description	2010/11 Budget
Fd	SP	Fn	Ob	Lo	CP		
11	216	100	101	05	053	Teachers' Salaries	\$51,000
11	216	100	106	05	053	Instructional Aides' Salaries	\$36,500
11	216	100	610	05	053	Supplies	\$2,000
11	216	100	800	05	053	Other Objects	\$10,250
11	000	270	512	05	053	Field Trip Transporttion	\$500
11	000	216	100	05	053	Related Services Salaries	\$26,250
11	000	216	320	05	053	Relat. Serv. Purch. Educ. Serv.	\$14,800
11	000	221	102	05	053	Supervisors' Salaries	\$17,500
11	000	262	441	05	053	Rent	\$5,000
11	000	291	220	05	053	Social Security	\$2,900
11	000	291	241	05	053	TPAF/PERS	\$3,700
11	000	291	250	05	053	Unemployment Compensation	\$500
11	000	291	260	05	053	Workers' Compensation	\$1,250
11	000	291	270	05	053	Health Benefits	\$41,600

05-054 GAP - ESY

Account Number						Description	2010/11 Budget
Fd	SP	Fn	Ob	Lo	CP		
11	216	100	101	05	054	Teachers' Salaries	\$7,550
11	216	100	106	05	054	Instructional Aides' Salaries	\$5,400
11	216	100	610	05	054	Supplies	\$200
11	216	100	800	05	054	Other Objects	\$1,700
11	000	270	512	05	054	Field Trip Transporttion	\$300
11	000	216	100	05	054	Related Services Salaries	\$3,950
11	000	216	320	05	054	Relat. Serv. Purch. Educ. Serv.	\$2,500
11	000	221	102	05	054	Supervisors' Salaries	\$3,500
11	000	262	441	05	054	Rent	\$1,000
11	000	291	220	05	054	Social Security	\$1,350
11	000	291	250	05	054	Unemployment Compensation	\$30
11	000	291	260	05	054	Workers' Compensation	\$200

Location: 05 White Horse Learning Centers Totals

\$241,430

MINUTES OF FEBRUARY 3, 2009 CONTINUED

2010-2011 BUDGET CONTINUED

Location: 10 PL 192-193 Programs

10-100 PL 192-193 General

Account Number						Description	2010/11 Budget
Fd	SP	Fn	Ob	Lo	CP		
20	500A	100	610	10	100	Instructional Supplies	\$75,000
20	500A	200	102	10	100	Supervisors' Salaries	\$169,850
20	500A	200	103	10	100	Program Directors' Salaries	\$132,000
20	500A	200	104	10	100	Other Prof. Staff Salaries	\$236,000
20	500A	200	105	10	100	Secretaries' Salaries	\$254,850
20	500A	200	200	10	100	Benefits	\$900,000
20	500A	200	330	10	100	Other Purch. Prof. Services	\$60,000
20	500A	200	340	10	100	Purch. Technical Services	\$20,000
20	500A	200	580	10	100	Travel	\$10,000
20	500A	200	590	10	100	Other Purchased Services	\$275,000
20	500A	200	600	10	100	Support Service: Supplies	\$100,000
20	500A	200	890	10	100	Other Objects	\$225,000

10-101 Compensatory Education

Account Number						Description	2010/11 Budget
Fd	SP	Fn	Ob	Lo	CP		
20	502	100	101	10	101	Teachers' Salaries	\$1,789,900

10-102 English as a Second Language

Account Number						Description	2010/11 Budget
Fd	SP	Fn	Ob	Lo	CP		
20	503	100	101	10	102	Teachers' Salaries	\$203,800

10-104 Transportation

Account Number						Description	2010/11 Budget
Fd	SP	Fn	Ob	Lo	CP		
20	505	200	110	10	104	Other Salaries	\$47,200
20	505	200	590	10	104	Other Purchased Services	\$122,000
20	505	200	600	10	104	Support Service: Supplies	\$24,000
20	505	200	890	10	104	Other Objects	\$45,000

MINUTES OF FEBRUARY 3, 2009 CONTINUED

2010-2011 BUDGET CONTINUED

10-105 Supplementary Instruction

Account Number						Description	2010/11 Budget
Fd	SP	Fn	Ob	Lo	CP		
20	506	100	101	10	105	Teachers' Salaries	\$442,650

10-106 CST Evaluations

Account Number						Description	2010/11 Budget
Fd	SP	Fn	Ob	Lo	CP		
20	507	200	320	10	106	Prof. Educational Services	\$665,000

10-107 Corrective Speech

Account Number						Description	2010/11 Budget
Fd	SP	Fn	Ob	Lo	CP		
20	508	100	101	10	107	Teachers' Salaries	\$489,451
Location: 10 PL 192-193 Programs Totals							\$6,286,701

Location: 15 Transportation Services

15-151 Transportation Office

Account Number						Description	2010/11 Budget
Fd	SP	Fn	Ob	Lo	CP		
11	000	270	161	15	151	Salaries: Bet. Home/School-SpEd.	\$110,250
11	000	270	390	15	151	Other Purch. Serv./Repairs	\$6,000

15-152 Contracted Services

Account Number						Description	2010/11 Budget
Fd	SP	Fn	Ob	Lo	CP		
11	000	270	511	15	152	Vendor: Between Home/School	\$12,750,000

15-153 Aid in Lieu of Transportation

Account Number						Description	2010/11 Budget
Fd	SP	Fn	Ob	Lo	CP		
11	000	270	503	15	153	AIL Payments: Nonpublic Schools	\$1,125,000
Location: 15 Transportation Services Totals							\$13,991,250

MINUTES OF FEBRUARY 3, 2009 CONTINUED

2010-2011 BUDGET CONTINUED

Location: 20 Camden County Youth Center

20-201 CCYC Reimbursable

Account Number						Description	2010/11 Budget
Fd	SP	Fn	Ob	Lo	CP		
11	140	100	101	20	201	Teachers' Salaries	\$441,500
11	190	100	610	20	201	Supplies	\$1,000
11	190	100	890	20	201	Other Objects	\$20,000
11	000	221	102	20	201	Supervisors' Salaries	\$78,750
11	000	223	320	20	201	Prof. Dev.: Purch. Educ. Services	\$1,500
11	000	223	800	20	201	Prof. Dev.: Other Objects	\$1,000
11	000	291	220	20	201	Social Security	\$700
11	000	291	250	20	201	Unemployment Compensation	\$1,050
11	000	291	260	20	201	Workers' Compensation	\$4,750
11	000	291	270	20	201	Health Benefits	\$180,000
11	000	221	580	20	201	Travel	\$1,000

20-202 Title I - D Current Year

Account Number						Description	2010/11 Budget
Fd	SP	Fn	Ob	Lo	CP		
20	231A	100	100	20	202	Instructional Staff Salaries	\$112,960
20	231A	100	300	20	202	Purch. Prof./Tech. Services	\$14,168
20	231A	100	500	20	202	Other Purchased Services	\$1,700
20	231A	100	600	20	202	Supplies	\$1,275
20	231A	200	200	20	202	Benefits	\$17,252

Location: 20 Camden County Youth Center Totals

\$878,605

MINUTES OF FEBRUARY 3, 2009 CONTINUED

2010-2011 BUDGET CONTINUED

Location: 25 Purchased Educational Services							
25-251 Instructional Aides							
Account Number						Description	2010/11 Budget
Fd	SP	Fn	Ob	Lo	CP		
11	213	100	106	25	251	RC Instructional Aides' Salaries	\$427,500
11	000	291	220	25	251	Social Security	\$33,400
11	000	291	241	25	251	TPAF/PERS	\$43,650
11	000	291	250	25	251	Unemployment Compensation	\$1,900
11	000	291	260	25	251	Workers' Compensation	\$3,800
11	000	291	270	25	251	Health Benefits	\$200,000
11	230	100	106	25	251	Basic Skills Aides' Salaries	\$7,750
25-252 Teachers							
Account Number						Description	2010/11 Budget
Fd	SP	Fn	Ob	Lo	CP		
11	213	100	101	25	252	RC Teachers' Salaries	\$83,100
11	000	291	220	25	252	Social Security	\$20,300
11	000	291	241	25	252	TPAF/PERS	\$26,500
11	000	291	250	25	252	Unemployment Compensation	\$700
11	000	291	260	25	252	Workers' Compensation	\$2,300
11	000	291	270	25	252	Health Benefits	\$52,450
11	230	100	101	25	252	Basic Skills Teachers' Salaries	\$181,510

MINUTES OF FEBRUARY 3, 2009 CONTINUED

2010-2011 BUDGET CONTINUED

25-253						Related Services		2010/11 Budget
Account Number						Description		
Fd	SP	Fn	Ob	Lo	CP			
11	000	216	100	25	253	Teachers' Salaries		\$50,900
11	000	216	320	25	253	Professional Educational Services		\$50,000
11	000	291	220	25	253	Social Security		\$6,300
11	000	291	241	25	253	TPAF/PERS		\$8,200
11	000	291	250	25	253	Unemployment Compensation		\$250
11	000	291	260	25	253	Workers' Compensation		\$700
11	000	291	270	25	253	Health Benefits		\$33,100
11	000	217	100	25	254	One-on-One Aides' Salaries		
11	000	218	104	25	253	Guidance Counselor Salaries		\$30,550
11	000	291	220	25	254	Social Security		
11	000	291	250	25	254	Unemployment Compensation		
11	000	291	260	25	254	Workers' Compensation		
11	000	291	270	25	254	Health Benefits		
Location: 25 Purchased Educational Services Totals								\$1,264,860

MINUTES OF FEBRUARY 3, 2009 CONTINUED

2010-2011 BUDGET CONTINUED

Location: 30 Other Programs and Services

30-301 Home Instruction

Account Number						Description	2010/11 Budget
Fd	SP	Fn	Ob	Lo	CP		
11	150	100	101	30	301	Teachers' Salaries	\$50,000
11	150	100	320	30	301	Professional Educational Services	\$10,000
11	000	291	220	30	301	Social Security	\$3,850
11	000	291	250	30	301	Unemployment Compensation	\$300
11	000	291	260	30	301	Workers' Compensation	\$500

30-302 CST Evaluations

Account Number						Description	2010/11 Budget
Fd	SP	Fn	Ob	Lo	CP		
11	000	219	320	30	302	Professional Educational Services	\$35,000

30-304 Cooperative Purchasing

Account Number						Description	2010/11 Budget
Fd	SP	Fn	Ob	Lo	CP		
11	000	213	610	30	304	Health Serv.: Supplies	\$10,000

30-305 Professional Development

Account Number						Description	2010/11 Budget
Fd	SP	Fn	Ob	Lo	CP		
11	000	223	320	30	305	Instr. Staff Trng.: Prof. Educ. Serv.	\$5,000
11	000	223	610	30	305	Instr. Staff Trng.: Supplies	\$5,000

MINUTES OF FEBRUARY 3, 2009 CONTINUED

2010-2011 BUDGET CONTINUED

30-307 Related Services

Account Number						Description	2010/11 Budget
Fd	SP	Fn	Ob	Lo	CP		
11	000	216	100	30	307	Teachers' Salaries	\$48,400
11	000	216	320	30	307	Professional Educational Services	\$5,000
11	000	291	220	30	307	Social Security	\$1,300
11	000	291	241	30	307	TPAF/PERS	\$1,700
11	000	291	250	30	307	Unemployment Compensation	\$190
11	000	291	260	30	307	Workers' Compensation	\$600
11	000	291	270	30	307	Health Benefits	\$22,150
11	000	291	290	30	307	Other Benefits	\$0
11	000	217	100	30	307	One-on-One Aides' Salaries	\$16,600
Location: 30 Other Programs and Services Totals							\$215,590

Location: 35 White Horse Academy

35-351 White Horse Academy

Account Number						Description	2010/11 Budget
Fd	SP	Fn	Ob	Lo	CP		
11	000	240	103	35	351	Principal's Salaries	\$85,000
11	130	100	101	35	351	Teachers' Salaries	\$105,000
11	190	100	500	35	351	Other Purch. Serv./Repairs	\$8,200
11	190	100	610	35	351	Supplies	\$9,500
11	190	100	640	35	351	Textbooks	\$1,000
11	190	100	890	35	351	Other Objects	\$500
11	000	213	300	35	351	Health Purchased Services	\$500
11	000	218	104	35	351	Guidance Counselor Salaries	\$18,300
11	000	270	512	35	351	Field Trip Transportation	\$500
11	000	291	220	35	351	Social Security	\$100
11	000	291	250	35	351	Unemployment Compensation	\$500
11	000	291	260	35	351	Workers' Compensation	\$1,800
11	000	291	270	35	351	Health Benefits	\$60,000
11	000	310	930	35	351	Food Service Transfer	\$500
Location: 35 White Horse Academy Totals							\$291,400

TOTAL BUDGET APPROPRIATIONS

\$23,633,386

MINUTES OF FEBRUARY 3, 2009 CONTINUED

2010-2011 BUDGET CONTINUED

Details of Professional Services and Public Relations Budget

Account Number						Description	2010/11 Budget
Fd	SP	Fn	Ob	Lo	CP		
20	500A	200	330	10	100	Solicitor	\$10,000
11	000	230	331	01	013	Solicitor	\$10,000
20	500A	200	330	10	100	Negotiator	\$10,000
20	500A	200	330	10	100	Auditor	\$15,200
11	000	230	332	01	013	Auditor	\$4,100
20	500A	200	330	10	100	Architect	\$24,800
11	000	230	339	01	013	Architect	\$6,000
20	507	200	320	10	106	Child Study Team Evaluations	\$665,000
11	000	216	320	05	053	Related Services	\$14,800
11	000	216	320	05	054	Related Services	\$2,500
11	000	216	320	30	307	Related Services	\$5,000
11	000	216	320	25	253	Related Services	\$50,000
11	000	219	320	30	302	Child Study Team Evaluations	\$35,000
11	150	100	320	30	301	Homebound Instruction	\$10,000
11	000	223	320	30	305	Prof. Development Workshops	\$5,000
11	000	223	320	20	201	Prof. Development Workshops	\$1,500
20	231A	100	300	20	202	Prof. Development Workshops	\$14,168
11	000	213	300	35	351	Nursing Services	\$500
11	000	251	610	01	013	Public Relations Supplies	\$1,000

Mr. Schwartzer thanked the Representative Assembly members for attending the meeting and said that they were welcome to stay for the remainder of meeting if they so wished. He explained that only Board of Director members could vote on the remaining agenda items.

Minutes: Motion by Mr. Doran, seconded by Ms. Storer and approved by a vote of 11 yes, 0 no, 1 abstain (Ms. de Haan) to approve the minutes of the December 2, 2009 Board meeting.

MINUTES OF FEBRUARY 3, 2009 CONTINUED

Board Secretary's
Report:

Motion by Mr. Kammler, seconded by Ms. de Haan and unanimously approved by roll call vote to approve the Board Secretary's Report as of November 30, 2009, which includes the necessary line item changes.

INCREASE:	REVENUE	20-3232-0100	234,027.00
	20-500A-200-890R-10-100	REIMBURSEMENT TO DISTRICTS	
TRANSFER:			
FROM:	20-231B-100-300-20-203	NCLB - SUMMMER- PURCH. PROF./TECH. SERVICES	74.00
TO:	20-231C-100-300-20-204	NCLB - CARRYOVER- PURCH. PROF./TECH. SERVICES	

Motion by Mr. Kammler, seconded by Ms. de Haan and unanimously approved by roll call vote to approve the Board Secretary's Report of December 31, 2009, which includes the necessary line item changes.

INCREASE:	REVENUE	10-1950-0250	PURCHASE ED. SERVICES	265,731.00
	11-213-100-106-25-251	RC INSTRUCTIONAL AIDES SALARIES		133,100.00
	11-000-291-220-25-251	SOCIAL SECURITY		10,210.00
	11-000-291-250-25-251	UNEMPLOYMENT COMPENSATION		334.00
	11-000-291-270-25-251	HEALTH BENEFITS		34,000.00
	11-230-100-106-25-251	BASIC SKILLS INSTRUCTIONAL AIDES SALARIES		1,125.00
	11-230-100-101-25-252	BASIC SKILLS TEACHERS'		22,200.00
	11-213-100-101-25-252	RC TEACHERS' SALARIES		36,406.00
	11-000-291-220-25-252	SOCIAL SECURITY		4,356.00
	11-000-291-241-25-252	TPAF REIMBURSEMENT		8,600.00
	11-000-218-104-25-253	GUIDANCE COUNSELOR		12,700.00
	11-000-291-220-25-253	SOCIAL SECURITY		900.00
	11-000-291-241-25-253	TPAF REIMBURSEMENT		1,800.00
	REVENUE	20-3232-0100	PL 192-193	127,169.00
	20-500A-200-890R-10-100	REIMBURSEMENT TO DISTRICTS		

MINUTES OF FEBRUARY 3, 2009 CONTINUED

Board Secretary's
Report (cont'd):

TRANSFER:

FROM:	20-500A-200-890R-10-100	REIMBURSEMENT TO DISTRICTS	208,220.00
TO:	20-500A-200-102-10-100	SUPERVISORS SALARIES	8,520.00
	20-500A-200-200-10-100	BENEFITS	180,000.00
	20-503-100-101-10-102	ESL TEACHERS' SALARIES	19,700.00
FROM:	11-000-240-103-35-351	PRINCIPAL'S SALARIES	43,700.00
TO:	11-000-240-300-35-351	PURCH ED - PRINCIPAL'S	42,350.00
	11-000-291-220-35-351	SOCIAL SECURITY	1,350.00

Certification: Motion by Ms. de Haan, seconded by Ms. Chudd and unanimously approved by roll call vote to accept the following resolution:

BE IT HEREBY RESOLVED, to approve the certification by Noreen Boston, Board Secretary, that as of November 30, 2009 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2:11(c)3.

Motion by Ms. de Haan, seconded by Ms. Chudd and unanimously approved by roll call vote to accept the following resolution:

BE IT HEREBY RESOLVED, to approve the certification by Noreen Boston, Board Secretary, that as of December 31, 2009 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2:11(c)3.

Correspondence: The following resolutions have been returned from districts that have elected a Board Member or Superintendent to serve as their representative/alternate representative to the Camden County Educational Services Commission:

<u>District</u>	<u>Representative</u>
Stratford	Dr. Brown
	<u>Alternate Representative</u>
Voorhees	Mr. Campbell

Public Discussion: There was no public discussion.

MINUTES OF FEBRUARY 3, 2010 (CONTINUED)

SUPERINTENDENT'S REPORT CONTINUED

Practicum: Motion by Dr. Teichman, seconded by Ms. Gibbs-Smith and unanimously approved by roll call vote to accept the Superintendent's recommendation to ratify the Commission's Executive Committee's approval of Adrienne Capone for practicum experiences in the PL 192-193 and other programs for the 2009-2010 school year under the supervision of Jeanne Opeil-Kernoschak, Supervisor of Special Services.

Programs and Services Fees for 2010-2011: Motion by Dr. Teichman, seconded by Ms. Gibbs-Smith and unanimously approved by roll call vote to accept the Superintendent's recommendation to ratify the Commission's Executive Committee's approval of the following fees for programs and services for the 2010-2011 school year. All fees are the same as 2009-2010 except Purchased Professional Services – Teacher and a new fee for Other Professional Consultation.

Transportation Services

- Contracted Routes Vendor cost plus 4%
- Aid in Lieu of Transportation State limit (currently \$884) plus 4%

PL 192-193 Program

- Compensatory Education
 - ESL
 - Home Instruction
 - Supplemental Instruction
 - Speech Correction
 - Examination & Classification
- Cost not to exceed State funding

MINUTES OF FEBRUARY 3, 2010 (CONTINUED)

SUPERINTENDENT'S REPORT CONTINUED

CST Services

- Plan to Evaluate Meeting Only \$75.00 per consultant
- Eligibility Conference Only \$75.00 per consultant
- Evaluation & Eligibility Conference
 - One Component - English \$360.00 per student plus cost of specialized testing
 - One Component - Non-English* \$505.00 per student plus cost of specialized testing
 - Three Components – English \$975.00 per student plus cost of specialized testing
 - Three Components Non-English* \$1,450.00 per student plus cost of specialized testing
- Psycho-Educational Evaluation and Eligibility Conference
 - English \$710.00 per student plus cost of specialized testing
 - Non-English* \$985.00 per student plus cost of specialized testing
- IEP/Service Plan Development \$125.00 per student
- Case Management & IEP/ISP Development \$165.00 per student
- Annual Review \$150.00 per student
- Transfer Case Review of Records \$50.00 per student
- Service Plan/IEP Revision \$45.00 per student
- Independent Reading Inventory \$45.00 per student
- CST Consultation \$75.00 per hour per consultant

* Rates apply to multi-lingual consultant if available. Otherwise, cost of translator is charged in addition to “English” rates.

MINUTES OF FEBRUARY 3, 2010 (CONTINUED)

SUPERINTENDENT'S REPORT CONTINUED

Related Services (e.g., OT, PT)

Services Only	Vendor cost plus 5%
Services and Case Management	Vendor cost plus 10%

Purchased Educational Services

Instructional Assistant	\$6,865 per instructional assistant per day, per week for the school year
Teacher	\$17,500 per teacher per day, per week for the school year

Printing Services

Chapter 14, Special Education Rules and Regulations Admin. Code: Title I/Chap. 6A	Costs to be determined
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Other Professional Consultation	\$90 per hour
White Horse Learning Centers	Tuition to be determined
White Horse Academy	Tuition to be determined

Contract for
Speech Therapy
Services:

Motion by Dr. Teichman, seconded by Ms. Gibbs-Smith and unanimously approved by roll call vote to accept the Superintendent's recommendation to ratify the Commission's Executive Committee's approval of a contract with The Institute for Excellence Charter School to provide speech therapy services for the 2009-2010 school year at an annual cost of \$63,400 to be prorated depending upon the start date of services.

Long Term Sub
Maintenance
Worker:

Motion by Dr. Teichman, seconded by Ms. Gibbs-Smith and unanimously approved by roll call vote to accept the Superintendent's recommendation to ratify the Commission's Executive Committee's approval of Robert Novella as a long term substitute maintenance worker at a rate of \$15.00 per hour with no benefits effective as soon as possible to June 30, 2010 and to approve him to operate Commission vehicles.

Emergent Hiring:

Motion by Dr. Teichman, seconded by Ms. Gibbs-Smith and unanimously approved by roll call vote to accept the Superintendent's recommendation to ratify the Commission's Executive Committee's approval of an emergent hiring application for Robert Novella.

Classroom Trailer:

Motion by Dr. Teichman, seconded by Ms. Gibbs-Smith and unanimously approved by roll call vote to accept the Superintendent's recommendation to ratify the Commission's Executive Committee's approval to dispose of the classroom trailer at St. Peter School in accordance with Policy 7300.

MINUTES OF FEBRUARY 3, 2010 (CONTINUED)

SUPERINTENDENT’S REPORT CONTINUED

Amended
Appointments: Motion by Dr. Teichman, seconded by Ms. Gibbs-Smith and unanimously approved by roll call vote to accept the Superintendent’s recommendation to amend the appointment of Elizabeth Blackley from full time teacher (1.0 FTE) in the PL 192-193 program to part time teacher (0.031 FTE) at Children of Promise School and part time teacher (0.969 FTE) in the PL 192-193 program.

Motion by Dr. Teichman, seconded by Ms. Gibbs-Smith and unanimously approved by roll call vote to accept the Superintendent’s recommendation to amend the appointment of Adrienne Capone from full time teacher (1.0 FTE) in the PL 192-193 program to part time teacher (0.8 FTE) at The Institute for Excellence Charter School and part time teacher (0.2 FTE) in the PL 192-193 program.

FMLA: Motion by Dr. Teichman, seconded by Ms. Gibbs-Smith and unanimously approved by roll call vote to accept the Superintendent’s recommendation to approve leave under the provisions of the Federal Family Medical Leave Act for Employee #258 from January 25, 2010 to February 12, 2010.

Leave W/O
Pay: Motion by Dr. Teichman, seconded by Ms. Gibbs-Smith and unanimously approved by roll call vote to accept the Superintendent’s recommendation to approve a leave without pay for Josephine Mamounis, instructional assistant, on February 12, 2010.

Workshops and
Conferences: Motion by Dr. Teichman, seconded by Ms. Gibbs-Smith and unanimously approved by roll call vote to accept the Superintendent’s recommendation to approve staff attendance at the workshops and conferences and related travel expenses as presented in Appendix A sent to members.

Travel Date	Event	# of Employees	Cost
5/18&19/2010	NJTESOL/NJBE	3	\$ 567
2/11/2010	Pract. Therapy Tech.	1	\$ 215
3/22&4/21/10	Designing Curriculum	TBD	\$1,415
3/17/2010	Resources & Online Collab. Part 1	TBD	\$ 380
3/25/2010	Recources & Online Collab. Part 2	TBD	\$ 380
5/18&6/2/10	Assessment Institute	TBD	\$ 630
2/22/2010	Dev. a Culture of Continuous Improvement	TBD	\$ 445

MINUTES OF FEBRUARY 3, 2010 (CONTINUED)

SUPERINTENDENT'S REPORT CONTINUED

Contract for
Speech Services:

Motion by Dr. Teichman, seconded by Ms. Gibbs-Smith and unanimously approved by roll call vote to accept the Superintendent's recommendation to approve a contract with the following school district to provide the services listed during the 2009-2010 school year. Amount listed is the annual cost and will be prorated depending upon start date of services.

District	Service	Amount
Clementon	Speech Therapy	\$3,600

Contract for
Assistive Tech.
Eval. Services:

Motion by Dr. Teichman, seconded by Ms. Gibbs-Smith and unanimously approved by roll call vote to accept the Superintendent's recommendation to approve a contract with the Burlington County Special Services School District to provide assistive technology evaluation services for the 2009-2010 school year at a rate of \$825.00 per case.

Contract/CST
Services:

Motion by Dr. Teichman, seconded by Ms. Gibbs-Smith and unanimously approved by roll call vote to accept the Superintendent's recommendation to approve a contract with the Barrington School District to provide independent Child Study Team evaluation services for the 2009-2010 school year at the previously established rates.

Rate for
Psychiatric Evals.:

Motion by Dr. Teichman, seconded by Ms. Gibbs-Smith and unanimously approved by roll call vote to accept the Superintendent's recommendation to amend a motion previously approved on August 5, 2009 changing the rate for psychiatric evaluations by Dr. Joseph Hewitt from \$375 to \$450.

Evaluation
Instrument:

Motion by Dr. Teichman, seconded by Ms. Gibbs-Smith and unanimously approved by roll call vote to accept the Superintendent's recommendation to approve the evaluation instrument as presented in Appendix B sent to the members and appended to these minutes.

MINUTES OF FEBRUARY 3, 2010 (CONTINUED)

SUPERINTENDENT'S REPORT CONTINUED

However, I think the highlight of the visit occurred when the group visited the unoccupied themed rooms. We visited a Harley Davidson room, a Flyers room and a garden themed room. I must repeat that the staff is very proud of the way the students represented themselves, their families and White Horse Academy.

We continue to get inquiries about our program from Camden County school districts. The latest districts interested are Voorhees, Berlin Borough, Clementon and Washington Township. I gave a description of the program and a tour to two members of the Voorhees Child Study Team and they sent us an eighth grade student who began on January 25, 2010. When we last talked, Berlin Borough was trying to work out the details for a student from their district. On January 26, 2010, I gave a tour to a parent from Clementon. At this writing, I am waiting to set up an intake for her son who presently is attending Yale School. Washington Township is waiting for approval from their board so their student can officially start at White Horse Academy. Currently, we are at six students.

Friday, January 29, 2010 is the end of the second marking period. Report cards will be sent home the following week. We are planning a bulletin board featuring student work from this marking period. Be sure to check the bulletin board outside Mr. Schwartzer's office on your next visit to the Commission.

- The WHA suspension report for November 23, 2009 to January 25, 2010 as presented in Appendix C sent to the members and appended to these minutes.

Old Business: There was no old business.

New Business: There was no new business.

MINUTES OF FEBRUARY 3, 2010 (CONTINUED)

COMMITTEE REPORTS

Transportation: Motion by Ms. Gibbs-Smith, seconded by Mr. Kammler and unanimously approved by roll call vote to approve a Transportation Contract addendum to each of the 2009-2010 transportation routes as detailed below. The adjustment in cost reflects an increase or decrease in mileage due to the addition or deletion of students or miles on the routes, September 1, 2009 to December 31, 2009.

<u>Contract Number</u>	<u>Contractor</u>	<u>Route Number</u>	<u>Increase</u>	<u>Decrease</u>
0749	C. J. Bus	749	3.30	
20-09	Delaware City	944	2.18	
09-09	EnRoute	613		4.36
09-09	EnRoute	614	23.24	
09-09	EnRoute	827		18.40
13-09	First Student	3225	.2	
03-11-09	First Student	719		5.56
06-11-09	Holcomb	713		5.00
06-11-09	Holcomb	717	.62	
0128	Holcomb	3031	2.76	
06-09	Holcomb	3841	.2	
11-09	Morgan	874		12.00
34-01	STA	3401		.40
01-09	T & L	603	.90	
01-09	T & L	618	25.53	
01-09	T & L	636		2.07
01-09	T & L	638	1.10	
01-09	T & L	689		19.83
01-09	T & L	826		3.91
01-09	T & L	865		8.28
01-09	T & L	766		20.24
11-09	West Berlin	656		55.20

A complete list of all quotes received for temporary routes was sent to members with their agendas and is appended to the minute book. Motion by Ms. Gibbs-Smith, seconded by Mr. Kammler and unanimously approved by roll call vote to award temporary routes to the following until the time of bidding.

Rte.	Destination	Contractor	Per Diem Amount	Ext.
754	Pa. School for Deaf	EnRoute	\$204.50	\$2.00
755	Eastern High School	T & L	\$110.00	\$1.25

Finance: No report.

MINUTES OF FEBRUARY 3, 2010 (CONTINUED)

Policy: Motion by Mrs. Walsh, seconded by Ms. de Haan and unanimously approved by roll call vote to accept the First Reading of the following policies:

2415.03 Highly Qualified Teachers, 2560 Live Animals in School, 3126 Induction Program for Provisional Teachers, 3240 Professional Development, 3281 Inappropriate Staff Conduct, 3431.3* NJ Family Leave Insurance Program, 4281 Inappropriate Staff Conduct, 4431.3* NJ Family Leave Insurance Program

*New

Personnel/
Negotiations: Mr. Schwartz reported he received a request from the Teachers' Association and stated we are complying.

Education: No report.

Insurance: No report.

Future Programs/
In Services: No report.

Bills Payable: Motion by Dr. Teichman, seconded by Mr. Kammler and unanimously approved by roll call vote for approval of bills and aid in lieu of transportation payments submitted for payment during the month of February and the list of bills paid during the month of January.

Public Comments: There were no public comments at this meeting.

Board Member
Comments: Mr. Schwartz updated the Board concerning the Superintendent's evaluation.

Closed Session: Motion by Mr. Kammler, seconded by Dr. Teichman and unanimously approved by roll call vote to approve the following resolution:

BE IT HEREBY RESOLVED, to enter into closed executive session for the purpose of discussing personnel.

Closed session began at 7:55 p.m.

Motion by Mr. Kammler, seconded by Dr. Teichman, and unanimously approved by roll call vote to reopen the meeting to the public at 8:00 p.m.

MINUTES OF FEBRUARY 3, 2010 (CONTINUED)

Adjournment: Motion by Dr. Teichman, seconded by Ms. de Haan and unanimously approved by roll call vote to adjourn the meeting at 8:02 p.m.

Respectfully submitted,

Noreen Boston
Board Secretary