

**CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION
225 WHITE HORSE AVENUE
CLEMENTON, NEW JERSEY 08021
856-784-2100**

JOB DESCRIPTION

TITLE: Sign Language Interpreter

- QUALIFICATIONS:**
1. Appropriate, valid New Jersey Educational Services Certificate.
 2. Pass a Criminal History Review under the provision of P.L.1986, C116.
 3. Pass a physical examination in accordance with statute and board policy.
 4. Such additions and alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: Director of Instruction and/or Supervisor of Special Services

JOB GOAL: To facilitate communication between hearing and hearing impaired students and staff.

PERFORMANCE RESPONSIBILITIES:

1. Interprets oral communication into sign language and signed communication into spoken English.
2. Conveys the content of the message clearly and accurately according to the receptive language level of the student.
3. Participates as a member of the Individual Service Plan or Individual Educational Plan team.
4. Adheres to the rules of confidentiality required by all school staff.
5. Works collaboratively with the student's educational team.
6. Prepares for interpreting assignments including vocabulary and content knowledge of the subject matter.
7. Assists in communication throughout the school day in a variety of settings such as recess, fire drills, peer interactions, emergency drills.
8. Reports related concerns to the appropriate educational personnel.
9. Performs any other tasks or duties as assigned by the Superintendent.

TERMS OF EMPLOYMENT: Ten month work year. Work schedule, assignment and compensation to be established by the Board of Directors.

EVALUATION: Work performance will be evaluated in accordance with the provisions of New Jersey statute, administrative code, and Board policy.

Board Approval

Initial: 8/5/2009